

The West Carrollton City School District Board of Education met on December 13, 2023, in regular session at the Community Room of the Board of Education Office, 430 East Pease Avenue, West Carrollton, Ohio 45449 at 6:00 p.m.

Mr. Jon Lewallen, President, called the meeting to order at 6:00 p.m. By call of roll, the following members were present: Mr. Joe Cox, Mr. Jon Lewallen, Mrs. Leslie Miller, and Mr. Nate Mundy. Ms. Autumn Harvey was absent. Also in attendance were: Dr. Andrea Townsend, Superintendent; Mr. Ryan Slone, Treasurer; Mrs. Melissa Theis, Assistant Superintendent; Mr. Devon Berry, Director of Human Resources; Mr. Jack Haag, Business Manager; and Mrs. Julie Jones, Director of Curriculum and Instruction.

Following the pledge of allegiance, Mr. Lewallen introduced the Board members and administrative staff.

It was moved by Mr. Mundy, seconded by Mr. Cox, the West Carrollton Board of Education adopt the agenda for the December 13, 2023, meeting as presented, including the addendum (to delete item 15).

2023-219

On call of roll, motion carried. Mr. Cox, Aye; Ms. Harvey, Absent; Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

Mr. Lewallen welcomed public participation on agenda items.
There were no comments.

Communication Update – Communication Assistant Janine Corbett

Presentations:

- a) *Points of Pride – PBIS, by Brad Thobe, Principal Harry Russell*
- b) *Athletic Update – Evan Ivory, Athletic Director*

It was moved by Mr. Cox, seconded by Mrs. Miller, the West Carrollton Board of Education approve the following items:

- a) Minutes of the regular meeting held on November 15, 2023
- b) Financial items:
 - 1) purchase orders requiring then and now certification (Appendix A);
 - 2) appropriation and revenue modifications (Appendix B); and
 - 3) November 2023 financial reports
- c) Donations
 - 1) \$ 968.00 from Rooster's
 - 2) \$ 50.00 from Willa Tomlin
 - 3) \$ 50.00 from Jacob Eby
 - 4) \$ 115.92 from Jubie's Creamery
 - 5) \$ 520.00 from First Baptist Church
 - 6) \$6,960.00 from West Carrollton Band Boosters

2023-220

On call of roll, motion carried. Ms. Harvey, Absent; Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye; Mr. Cox, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Mr. Cox, the West Carrollton Board of Education approve the following personnel items:

- a) Accept the ratification of the resignation of the following individuals:

Jennifer Bechler, 7th Grade Language Arts Teacher - effective November 20, 2023
Crystal Barclay, Floating School Health Associate- effective November 27, 2023

- b) Accept the resignation of the following individuals:

Katie Houk, 6th Grade Mathematics Long Term Substitute Teacher - effective December 22, 2023
Aaron Swafford, Part Time Cook, WCHS - effective November 27, 2023
Alicia Berger, Accounts Payable Specialist, Central Office - effective December 8, 2023
Bryce Woodruff, Custodian, WCMS- effective December 15, 2023
Chris Henger, Bus Driver, effective December 31, 2023

- c) Amend the level/step for the following individuals, effective December 11, 2023:

Gidget McClain, Secretary to Central Office Administrator – from Level A, Step 12 to Level A, Step 16
Beth Huber, Payroll – from Level A, Step 16 to Level A, Step 19

- d) Amend the following salary notice for the 2023-24 school year:

Helleen Magee, Long Term Substitute Teacher, 7th Grade ELA from 78 days - BA - 10 years = \$27,130.74 to 174 days - BA - 10 years = \$60,522.42

- e) Hire the following individuals on a salary notice for the 2023-24 school year:

Tava Reese, Long Term Substitute Teacher, Intervention Specialist – Early Childhood Center – BA-0 years (paid at Year 1) 95 days = \$23,170.50, effective January 8, 2024
Quinese Stapleton, Long Term Substitute Teacher – Middle School – BA-0 years (paid at Year 1) 95 days = \$23,170.50, effective January 8, 2024

- f) Conditionally employ the following substitute teachers/speech-language pathologists/school nurses/home instructors/principals for the 2023-2024 school year, pending approval by the Bureau of Criminal Identification & Investigation and Concentra Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Emily Martin (License effective 11/15/23)
Daniel Poling (License effective 7/28/22)
Tava Reese (License effective 12/1/23), effective December 6, 2023
Cody Smith (License effective 12/1/23)

- g) Conditionally employ the following individuals pending approval by the Bureau of Criminal Identification & Investigation and Concentra Drug Screening as required by Ohio Revised Code 3319.291 and the policies of the West Carrollton City School District:

Stephanie Willis, Full Time Cook, WCHS, Step 0 - effective December 4, 2023
Alexandria Vozel, Substitute Playground Aide, effective 12/14/2023 (License issued 10/25/2023)
Bryan Adcock- Substitute Printer, effective December 7, 2023
Chris Henger, District Printer, Step 1 & Substitute Bus Driver, effective Jan 1, 2024

- h) Grant a leave of absence to the following individuals in accordance with the provisions of the Family Medical Leave Act:

Lesley Mosher, Teacher, High School, intermittent leave beginning November 1, 2023, through November 1, 2024
Andrew Stall, Teacher, Intermediate School, leave beginning September 29, 2023, through November 10, 2023
Heather Ward, Paraprofessional Attendant, Early Childhood Center, paid leave beginning October 17, 2023, through November 16, 2023; unpaid beginning November 17, 2023, through January 26, 2024
Danny Humerick, Maintenance II, beginning October 10, 2023, through December 31, 2023
Cynthia Arnold, Paraprofessional Attendant, Early Childhood Center, beginning September 11, 2023, through December 1, 2023

- i) Grant an unpaid leave of absence to the following individuals:

Darrell Crenshaw Jr., Paraprofessional Attendant, High School, leave beginning November 13, 2023, through December 4, 2023

Dee Worley, Computer Lab Coordinator, ECC, leave beginning November 7, 2023, through February 11, 2024

- j) Revise the unpaid leave of absence to the following individuals:

Cheri Samworth, Paraprofessional Assistant, Harold Schnell Elementary, from November 9, 2023, through January 5, 2024, to November 9, 2023, through May 30, 2024

Deborah Snyder, Bus Aide, from August 14, 2023, through September 25, 2023, to August 14, 2023, through January 5, 2024

2023-221

On call of roll, motion carried. Mr. Lewallen, Aye; Mrs. Miller, Aye;
Mr. Mundy, Aye; Mr. Cox, Aye; Ms. Harvey, Absent. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Mr. Cox, the West Carrollton Board of Education approve the following personnel items:

- a) Grant a Non-Athletic supplemental/pupil activity contract to the following individuals for the 2023-24 school year:

Anndrea Bertke, Band: Winter Auxiliary Choreographer, Step 4 - \$2,410.00

Anndrea Bertke, Band: Fall Auxiliary Technician, \$1,500.00

Amanda Fenton, Band: High School Marching Band Visual Technician, \$1,500.00

Katherine Taranto, Band: Fall Auxiliary Choreographer, Step 5 - \$2,470.00

Katherine Taranto, Band: Winter Auxiliary Choreographer, Step 5 - \$2,470.00

Morgan Miller, Band: High School Marching Band Visual Technician, \$1,500.00

Ryan Staats, Band: High School Marching Band Visual Technician, \$1,500.00

- b) Grant an Athletic supplemental/pupil activity contract to the following individuals for the 2023-24 school year:

Amanda Henderson, Athletic Interscholastic Site Coordinator (Winter), Step 5 - \$2,603.00

Ericca Liva, Athletic Interscholastic Site Coordinator (Winter), Step 2 - \$2,380.00

Dameon Monie, 7th Grade Boys Basketball Coach, Step 1 - \$3,050.00

Penny Stanley, MS Assistant Athletic Director (50%), Step 1 - \$3,720.00

- c) Approve the following individual as an Athletic Event Worker for the 2023-24 school year:

Candace Barbosa

2023-222

On call of roll, motion carried. Mrs. Miller, Abstain; Mr. Mundy, Aye;
Mr. Cox, Aye; Ms. Harvey, Absent; Mr. Lewallen, Aye. 3 Ayes, 1 Absent, 1 Abstention.

It was moved by Mrs. Miller, seconded by Mr. Mundy, the West Carrollton Board of Education approve, as presented (Appendix C), the Memorandum of Understanding between the West Carrollton Education Association (WCEA) and the Board of Education of the West Carrollton School District regarding Section 12.02 of Article 12.

2023-223

On call of roll, motion carried. Mr. Mundy, Aye; Mr. Cox, Aye;
Ms. Harvey, Absent; Mr. Lewallen, Aye; Mrs. Miller, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Cox, seconded by Mrs. Miller, the West Carrollton Board of Education approve:

- a) the 2023-2024 agreement with the Greene County Educational Service Center (GCESC), as presented (Appendix D); and
- b) the contract with respect to the educational program for a student for the period beginning December 1, 2023, through November 30, 2024, as presented (Appendix E).

2023-224 On call of roll, motion carried. Mr. Cox, Aye; Ms. Harvey, Absent;
Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Mr. Cox, the West Carrollton Board of Education approve, as presented (Appendix F), the resolution Amending Prior Resolution Authorizing Purchase of School Bus to Correct Clerical Error.

2023-225 On call of roll, motion carried. Ms. Harvey, Absent; Mr. Lewallen, Aye;
Mrs. Miller, Aye; Mr. Mundy, Aye; Mr. Cox, Aye. 4 Ayes, 1 Absent.

It was moved by Mrs. Miller, seconded by Mr. Mundy, the West Carrollton Board of Education approve the following transportation contract with Senior Assistants, Inc, for the 2023-2024 school year:

- a) Transport one (1) student to and from Greene County ESC, 60 East South St., Bellbrook, OH, 45305

2023-226 On call of roll, motion carried. Mrs. Miller, Aye; Mr. Mundy, Aye;
Mr. Cox, Aye; Ms. Harvey, Absent; Mr. Lewallen, Aye. 4 Ayes, 1 Absent.

It was moved by Mr. Mundy, seconded by Mrs. Miller, the West Carrollton Board of Education adopt, as presented (Appendix G), the Resolution and Ratification authorizing the purchase of competitive retail natural gas services from the lowest responsible bid submitted to the Southwestern Ohio Purchasing Council for the period commencing July 2025 and terminating no later than June 2030.

2023-227 On call of roll, motion carried. Mr. Mundy, Aye; Mr. Cox, Aye;
Ms. Harvey, Absent; Mr. Lewallen, Aye; Mrs. Miller, Aye. 4 Ayes, 1 Absent.

It was moved by Mrs. Miller, seconded by Mr. Mundy, the West Carrollton Board of Education adopt, as presented (Appendix H), the Resolution Regarding Rehire of Treasurer Ryan Slone as a Re-employed Retirant.

2023-228 On call of roll, motion carried. Mr. Cox, Aye; Ms. Harvey, Absent;
Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye. 4 Ayes, 1 Absent.

Student Representative Report

Madilyn McCune thanked Mr. Cox and Ms. Harvey for their support as a Board member.

Denise Egnor thanked Mr. Cox and Ms. Harvey for their support as a Board member, and she spoke regarding the blood drive and upcoming exams at WCHS.

Mr. Lewallen welcomed committee reports from Board members.

Mr. Mundy gave an update on the DLT.

Mr. Lewallen welcomed comments from Superintendent Dr. Andrea Townsend and Treasurer Ryan Slone.

Jodi Morris and Christa Cox (co-presidents of West Carrollton Education Association - WCEA) and Sunshine Maggard and Dan LaForce (co-presidents of West Carrollton Classified Employees Association - WCCBA) were not present for comments.

Mr. Lewallen welcomed comments from Central Office Staff.

Mr. Lewallen welcomed public participation.

Arthur Miller spoke regarding curriculum, educating students who are in poverty, and his support of the PBIS program at Russell Elementary.

Mr. Lewallen welcomed comments from Board Members.

Mr. Cox departed at 7:10 p.m.

After a brief recess, starting at 7:15 p.m., the Board of Education conducted a work session. Mr. Lewallen, Mrs. Miller, Mr. Mundy, Lori Gibson, Keith Novesl, Dr. Andrea Townsend, and Ryan Slone were present. During the work session, discussion was held regarding reorganization meeting planning.

It was moved by Mrs. Miller, seconded by Mr. Mundy, the West Carrollton Board of Education adjourn the regular meeting at 8:18 p.m.

2023-229

On call of roll, motion carried. Mr. Cox, Absent; Ms. Harvey, Absent;
Mr. Lewallen, Aye; Mrs. Miller, Aye; Mr. Mundy, Aye. 3 Ayes, 2 Absent.



Mr. Jon Lewallen, President



Mr. Ryan Slone, Treasurer